

## Minutes of PCC Meeting - Monday 18<sup>th</sup> February 2019

**Present:** Beverly Watson (**Chair**), Rebecca Brown, Simon Doran, Pippa Ford, Eve Gunn, Henrietta Harding, Robin Holdsworth, Chris Lambert, Lara Milne, Simon Moulden, Carolyn Nicholls, Paddy Payne, Angela Rose, Trish Tye (**Secretary**), Martyn Whiteman, (For minute section 4 onwards: Julie Lodge)

**Apologies:** Sheila Kirkland, Bernard Parke, Alex Tear

### 1. Approval of minutes

1.1. The minutes of the meetings held on 10<sup>th</sup> December 2018 were approved.

### 2. Standing committee decisions

2.1. The standing committee decisions of 14<sup>th</sup> January 2019 were noted. The proposed new logo and strapline were brought back to the PCC for approval.

**Proposal:** That we approve the new logo and strapline as recommended by the standing committee.

**Proposed:** Eve, **Seconded:** Carolyn, **Abstained:** Robin, remainder agreed.

### 3. Vision Groups

#### 3.1. Worship:

##### 3.1.1 tryPraying Initiative:

Rebecca reported that she had been ordering materials for churches across the Deanery and that churches are approaching the initiative in different ways. The associated website (<https://www.trypraying.co.uk/>) is good and provides downloadable materials.

Pippa reported that at All Saints' we will hand out the materials on Ascension Day to coincide with the start of "Thy Kingdom Come". We'll use both the adult and youth booklets.

##### 3.1.2 Sound System Update:

Simon Doran reported that we have been able to send our specification to selected suppliers to enable comparison. Beverly has secured funding from two grants totaling £2,500, with another grant application still outstanding. Beverly feels that we will also get further contributions from within the

congregation. There is £10,000 in the Vicar's discretionary fund, but ideally, we wouldn't use all of this.

The base cost of a good sound system is £12,683, with a further set of options for £2,744. Within the options are a better mixer for the Youth Band (recommended by Julie Shaw) plus an additional speaker for the church which would be beneficial for the larger services.

It is thought that with the options, a system like this would attract more lettings. We will also be able to enhance sound in the church hall by reusing the existing system.

**Proposal:** That we progress the sound system work including all additional options.

**Proposed:** Henrietta, **Seconded:** Lara, **Against:** Robin, remaining agreed

## 3.2. Children & Young People

### 3.2.1 Exploring Youth Work:

Pippa has been in conversation with Matrix since last autumn and they have now come up with a proposal of how they can work with All Saints. The proposal is for Matrix to resource a Youth Hub at All Saints, as they do in three other parishes in the Diocese. The hub would be aimed for those from age 11 and up.

The hub would be held on the second Sunday of the month with each session set around a Christian theme. The cost of each session would cover, volunteer training, safeguarding, advertising and the running of the session.

The cost to Matrix is £200/session but they have agreed to halve it for us. We would supply 1 to 2 volunteers/session with Matrix undertaking the safeguarding responsibilities. Two people have already expressed interest to be our volunteers. The hub would aim to encourage young people across the community and, particularly the older children, equip them with leadership skills.

It was made clear that this will be a Matrix event at All Saints, rather than an All Saints event.

At this point, we are not sure if there is a charge to the young people.

**Proposal:** That we go ahead with the Matrix proposal with a start of September or earlier.

**Proposed:** Martyn, **Seconded:** Rebecca, unanimously agreed

### 3.3. Admin & Communication:

#### 3.3.1 Letting Fees:

At this time of the year, the PCC needs to decide on any increase to the hall and church letting fees, as we need to give regular hirers 6 months' notice of change. Due to the large increase of 10% last year, Eve recommended that we make no further increase this year.

After some discussion over the predicted financial deficit for 2019 and the expected increase in utility costs, the following proposal was made:

**Proposal:** Rates to increase by 2% apart from Montessori Nursery (who are facing difficult financial times with a reduction in funding).

**Proposed:** Pippa, **Seconded:** Lara, **Against:** Eve and Angela,  
**Abstained:** Henrietta, Paddy, remainder agreed

### 3.4. Finance Vision Group

#### 3.4.1 Report & Accounts:

Chris reported a small surplus in 2018, an improvement on the expected deficit.

The meeting extended thanks to Chris for his work on the accounts.

Martyn commented on an excellent report and raised the question about focusing on the elderly (as raised by Richard Pointer at the last APCM). Beverly commented that this is being discussed within the Pastoral team.

**Proposal:** That the PCC approves the report and account subject to audit.

**Proposed:** Martyn, **Seconded** Henrietta, unanimously agreed.

#### 3.4.2 Commitment flyer:

The meeting discussed the proposed flyer to be issued on Commitment Sunday which summarises the expected financial position for 2019.

Robin commented that the paragraph and chart that illustrates the spread of giving undervalues those giving a smaller, yet valuable, amount. It was agreed that this should be removed (**Action** Trish).

**Proposal:** That we adopt the commitment flyer with the amendment above.

**Proposed:** Pippa, **Seconded** Carolyn. Unanimously agreed.

#### **4. Transforming Church Plan**

##### **4.1. Statistics for Missions 2018**

The dashboard figures for 2018 report on several attendance and worshipping community measures. The picture is generally one of decline, as is being experienced across the country.

One area of increase is the “Average Weekly Attendance” which has gone up considerably as it includes school services in the church and at the school. This is encouraging.

Several possible reasons for decline were briefly tabled and Beverly explained that this would need to be a focus for future meetings. One of our first responses is looking at our updated Transforming Church Plan.

##### **4.2. Revision of Transforming Church Plan**

The Standing Committee started work on the goals to take forward over the coming months.

*1st Goal: “Making Disciples”.* This is a new goal for us and is a priority goal for the Diocese and for increasing numbers. Simon Moulden commented that we can now leverage the connections we have made through Messy Church and the schools.

**Action:** Trish to include this point in the ‘how’ column

*2nd Goal: “Growing Youth and Children’s Ministry”.* This is an existing goal that has achieved much but has further scope for growth.

**Action:** Trish to add the revised baptism policy to the plan.

*3rd Goal: “Improving Church Buildings”.* This is an existing goal which has again achieved a lot, but where there is further work to do.

**Action:** Trish to include the action of deciding on church seating that we have committed to do this year.

*4th Goal: Become a bronze eco-church.* A new goal to deliver our commitment to become and eco-church.

**Proposal:** That we adopt the revised Transforming Church Plan

**Proposed:** Robin, **Seconded:** Paddy, Unanimously agreed

## 5. Vicar's report

Beverly postponed a report at this meeting as a full report will be given at the APCM.

## 6. Safeguarding

### 6.1. Update

Julie reported that the safeguarding team is now a team of six (clergy, wardens, Julie and Eve)

Julie and Carolyn have been reviewing training needs. We're now approaching 3-year renewals for the basic training and so many people will be due to refresh their training. We have looked at running the training in church but finding dates suitable for all is difficult. We will therefore take the approach of people booking their own training at Church House, or online for the basic training.

Our safer recruitment process is running well, and Beverly has encouraged the Diocese to ensure that they ensure that the safer recruitment for trainee lay readers covers their three month placements in other churches.

The team's next focus is on Risk Assessments. The Church Risk Assessment has been reviewed and the review of the Church Hall is being done. These risk assessments will stand for a year and be issued to people renting the facilities. Activity leads will need to do risk assessments relating to their specific risks, e.g. for pantomime performances or painting days. Julie will be explaining this to the congregation at the APCM.

The church and hall risk assessments will additionally be posted on the website and included in the Hirer's Handbooks once approved.

### 6.2. Adoption of the Diocese Lone Working Policy

**Proposal:** That the PCC adopts the Diocese Lone Working Policy

**Proposed:** Martyn, **Seconded** Angela, unanimously agreed.

**Action:** Safeguarding Team to draw up a policy for people who work alone in their role, e.g. sacristans, Parish Administrator etc.

## **7. Approvals**

### **7.1. Report and Accounts for 2018**

(Covered in item 3.4.1)

### **7.2. Christian Aid Activities**

Carolyn outlined the proposal for Christian Aid this year. The focus will be on the wider community and we have agreement, in principal, for a car wash in the Onslow Village Hall car park. The Wilderness Café have also agreed to do a “Christian Aid Special” for the week. We will do a leaflet drop in many of the Parish roads about the activities and how donations can be made to Christian Aid online. The car wash will be on Saturday 18<sup>th</sup> May, in the afternoon, (probably 3.00 p.m. to 5.00 p.m. which is good for the hall)

**Proposal:** That Mission Vision Group continue with these plans for Christian Aid fund raising.

**Proposed:** Simon M, **Seconded:** Paddy, Unanimously agreed

## **8. Correspondence**

The secretary reported that there is no correspondence for the PCC.

## **9. Dates & Events**

The latest calendar has been circulated to the PCC for information.

## **10. PCC Farewells**

The following members of PCC have reached the end of their 3-year term: Sheila Kirkland, Lara Milne, Simon Moulden, Alex Tear and Trish Tye. Beverly thanked these members for their time and commitment to All Saints during their tenure.

## **11. Dates of future meetings**

APCM – 24<sup>th</sup> March 2019

PCC Induction and Meal – 15<sup>th</sup> April 2019

Standing Committee – 30<sup>th</sup> April 2019

## **PART 2 (Confidential items)**

(none)

Minutes approved on 20th May 2019

Signed:

