

Role description for Fete/Fair Team Members at All Saints

Role: To support the Fete/Fair Team Leader in taking responsibility for the organisation and smooth running of the Fete/Fair at All Saints church.

Role Requirements:

To be: To be a person of integrity, who serves in a gracious, Christ-like manner

To do: *To support the Fete/Fair Team Leader in any/all of the following*

- In planning and bring to fruition the church Fete/Fair
- In attending Fete team planning meetings, in preparation for the Fete
- In organising the various stalls, and sourcing teams of volunteers to run each stall/event
- In setting up for the various events taking place at the Fete
- In ensuring that the hall capacity of 80 is not exceeded, in the event of rain
- In ensuring that members of St. John’s Ambulance or similar are present on the day
- In acting as a cashier, ensuring that money is banked after the event
- In ensuring that those selling age appropriate items are not sold to under-age children according to government guidelines (this includes alcohol, computer games, etc)
- In contributing to clearing up after the event
- In being aware of the Risk Assessment for the Fete, and all Health and Safety requirements

Reports to: The Fete Team Leader

Agreement: I agree to being a Fete Team Member All Saints Church, under the governance structures of the Incumbent and the PCC.

I agree to read and adhere to all aspects of the All Saints Safeguarding Policy, including recruitment and training requirements:

<https://www.churchofengland.org/sites/default/files/2019-05/PromotingSaferChurchWeb.pdf>

I agree to read and adhere to the Church of England’s Parish Safeguarding Handbook:

<https://www.churchofengland.org/sites/default/files/2019-10/ParishSafeGuardingHandBookAugust2019Web.pdf>

Name (print and sign): _____

Incumbent: _____

Date: _____